

**Putnam County Public Library District  
Regular Meeting of the Board of Trustees  
Feb. 13, 2017**

1) The Putnam County Public Library Board meeting was called to order at 7:05 pm by Bob Steele, President.

2) Roll call:

Present:

Bob Steele, president

Debbie Ward, vice president

Kim McCracken, treasurer

John Crist, trustee

Sue Miller, trustee

Jay Kalman, library director

Absent:

Debbie Pletsch, trustee

Merry Bassi, secretary

3) Correspondence, communication, and public comments: David Boucher was scheduled to attend, but was unable to due to illness.

4) Committee reports: none

5) Consent agenda, treasurer's report, bills for approval, meeting minutes, director's report and statistics were reviewed. It was noted that there was a sharp decline in Hennepin's circulation. Jay will follow up on this. John Crist motioned to approve. Kim second. Motion carried.

6) Treasurer's report: John Crist motioned to approve the treasurer's report. Sue Miller second. Motion carried.

7) Approval of bills: Kim motioned to approve the bills as recorded. John Crist second. Motion carried.

8) Unfinished business:

- a. Discussion was continued about soffits and gutters' condition. Jay will write a letter to show the library's willingness to possible help with some of the cost. It was also mentioned that there may be grants available to look into though the State Preservation Society. There may be willing donors if a fundraising campaign was started by the Township.

9) New business:

- a. Travel Expense Resolution 2016/17-1 was passed with a \$500 maximum on a motion made by John Crist. Second by Sue Miller.
- b. Resolution abating taxes imposed on certain real property located within the Bureau and Putnam Area Enterprise Zone was presented. The board chose not to act on this resolution at this time.

10) Other:

Bill Garcia will be hired as a handyman at the rate of \$10 per hour.

11) Board comments: none

12) Signing of paperwork completed

13) Motion to adjourn made at 7:35 by John Crist. Second by Kim McCracken. Motion carried.

Next meeting will be held on March 13, 2017 beginning at 7:00 PM at the Library headquarters in Hennepin.

Respectfully submitted,

Debbie Ward  
Secretary protem